

St. Andrews Cathedral Verger Checklist

Name _____

Date _____ Time _____

Chancel-Sanctuary

- ___ rope acolyte pew
- ___ bulletins in pew
- ___ check lessons on lectern
- ___ microphone on lectern & pulpit
- ___ flags in stands
- ___ Pascal Candle (Easter-Pentecost)
- ___ Check Credence
- ___ Overview of High Altar
- ___ Light Eucharistic Candles
- ___ Gospel Book lesson
- ___ count chalices and patens
- ___ check frontal
- ___ straighten banners
- ___ bulletins in seats
- ___ pickup list of lay participants

Service Assignments

- ___ First Lesson Lector
- ___ Second Lesson Lector
- ___ Prayer Intercessor
- ___ Chalice Bearers
- ___ Station Assignments
- ___ Location of stations
- ___ Special Liturgies

Processional Issues

- ___ Acolyte servers
- ___ Acolyte order of Procession

8:45 Children's Items

- ___ Children's Chapel Crucifer ___Alert
- Children's Chapel at Peace ___Pause at
- Presentation for Children

Other

- ___ Greeting & Seating for Visiting Clergy

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