

LITURGICAL CHECKLIST

Sunday, November 3, 2013 • All Saints Sunday
Requiem Eucharist at 9:00 & 11:15 a.m. **Frontal: Jacobean + Dalmatics and Cope**

MUSICIANS PARTICIPATING: Coventry Choir & Chamber Orchestra

GENERAL NOTES TO ALL PARTICIPANTS:

This is a very solemn service-Rite I with incense. All movements should be done with great dignity and purpose today.

- At 9:00, children AND PARENTS leave during "For All the Saints" for the family Eucharist.
- At 11:15, children leave during "For All the Saints" for Children's Chapel, but they return at the peace.

ENTRANCE PROCESSION:

- Coventry Choir is in place (in the Chancel) at 8:53am and 11:07am.
- James will read prayer from Lectern at 8:55 and 11:10 – Manny please have mic on
- The Rector leads the Salutation and Collect for Purity from the center aisle, three feet east of the Narthex.
- Order of procession: Thurifer, Verger, Acolytes, Warden with memorial Book, (more Acolytes) Ministers.
- The Procession begins when the choir begins to sing ("Requiem aeternam....")
The Thurifer sets the pace – dignified – you have 3 minutes of music.

Ministers enter the Chancel via the front steps and remain standing for the singing of the First Movement – **everyone is seated as "Kyrie" begins.**

Stand for the Collect for All Saints Day - Seated during Sequence anthem—4 movements— Stand for Gospel

GOSPEL PROCESSION: In Silence

- **ACOLYTES** - Wait until end of 4th movement **completely finishes!**— you'll hear "Amen" – **Do not move until there is silence.** Enter the Chancel to collect hardware.
- **Verger** – **DO NOT OPEN BAPTISTRY DOOR UNTIL ABSOLUTE SILENCE AFTER** the 4th movement...the "Amen" let Thurifer in Baptistry Door. Thurifer leads procession - **silent procession.**

GRAND PROCESSION:

- Immediately following the Gospel, announcement (from the Lectern) about the Family Eucharist (9:00) and Children's Chapel (11:15). Members of the Gospel Procession wait in place during this announcement.
- At the first note from the organ, the Thurifer, Crucifer/torches return to the lower chancel level (inside the altar rail) and turn around to face the congregation, the Gospel reader moves around them and returns the book to the altar.
- Also on first note Coventry Choir moves down side steps (like normal Sunday recessional); **MINISTERS** line up like normal Sunday recessional.
- Route of the procession: down the center aisle; turn left; up the south aisle; across the front; down the north aisle, turn left, up the center aisle. The choir keeps only one pew's distance between pairs.
- Everyone uses their normal Sunday A.M. entrance back into the Chancel (i.e., choir to the side steps, ministers up the front steps, etc.).
- **MINISTERS NOTE:** If you want to end up on the same side of the chancel from which you began, you must switch places with your partner in the narthex.

NOTE: Children follow the Banner at the VERY END, as the procession comes up the center aisle. Laura in charge of cueing this.

AT THE OFFERING:

- OBLATIONS are brought forward **at soon as Offertory sentences are said** (do not wait for the music to begin). Zelda & Susan – Stand behind altar immediately after Offertory sentences are said.
- USHERS follow oblation bearers (do not wait for the music to begin).

FOLLOWING THE OFFERING:

- There is no formal presentation; USHERS take money directly to the Usher Room at both services.
- MINISTERS move to their positions in the "arc" after the choir finishes the Offertory. THURIFER brings incense to the celebrant.

COMMUNION:

- Coventry Choir receives LAST at 11:15a.m.
- **MINISTERS**– please pick up bread and wine quietly and go to stations

AT THE END OF THE SERVICE:

- THURIFER and ACOLYTES **enter the Chancel on Jeremy's cue** (after Zanaida's solo) as the choir sings "*Lux aeterna...*" Get the cross and torches and move to the lower Chancel level, just inside the altar rail; the Thurifer should be on the main floor level at the head of the center aisle. Wait in place until the ministers queue up behind you. (Shouldn't take too long)
- MINISTERS when you see the cross and torches in place, join the queue.
- Order of procession: Thurifer, Verger, Acolytes, ministers. (Memorial Book remains on altar)
- As with the entrance procession, the Thurifer sets the pace.

USHERS: keep all doors closed until the choir finishes singing.

ACOLYTES: do not re-enter the building (i.e., come in through the Baptistery) until the choir is finished singing and the congregation is exiting.